



RUSSIA

Capital: Moscow

Language: Russian, other

Currency: Russian ruble (RUR)

TOURIST VISA REQUIREMENTS

A completed visa application form (one per person)

A valid passport which should have at least one clear page for a visa. Your passport must be valid not less than one month after the date of your departure from Russia.

One passport size photo of the applicant which should be stapled to the marked space at the upper right-hand corner of the application form.

A standard tourist confirmation from a hosting authorized Russian travel agency or a hotel, registered with the Russian Ministry of Foreign Affairs and **a voucher** from your hotel or travel agency in Russia. The confirmation must contain the agency's reference number and registration number

A cover letter from your Travel Agency in the USA, containing the following information:

- applicant's name or alphabetical list of a group;
- dates and points of arrival and departure in and from Russia and means of transportation;
- Itinerary in Russia; index and reference number of the receiving organization.

IMPORTANT:

A tourist visa can be issued for not longer than one month!

When entering Russia with a tourist visa, you are required also to present at the border check point your tourist confirmation, voucher from your hotel and a return ticket with a fixed date of departure from Russia. You also will have to prove that you have sufficient funds for your travel. However, this does not apply to cruises and tourist groups!

If you are going on a cruise and wish to go sight-seeing, you should get a visa as explained above. Your cruise sponsors must provide you with the name and reference number of the Russian organization which will be responsible for this cruise.



BUSINESS VISA

A completed visa application form (one per person)

A valid passport which should have at least one clear page for a visa. Your passport must be valid not less than one month after the date of your departure from Russia.

One passport size photo of the applicant which should be stapled to the marked space at the upper right-hand corner of the application form.

An official letter of invitation from the Russian Ministry of the Interior, its local offices or the Russian Foreign Ministry, its **regional representatives**, or any other authorized Russian agency. The letter must contain: official seal and legal address of the agency, document registration number, date of registration, signature and name of an authorized official, travel itinerary, dates of stay, names of persons invited. We reserve the right to request originals of letters of invitation

A cover letter from your company (or from yourself if you are traveling individually) with information about the traveler, destination, terms and purpose of the trip.



Consular fee:

A money order or a cashier's check for visa processing payable to the Russian Embassy. Please, note that we do not accept cash, company or personal checks. Charge for bounced checks is \$20.00. The visa processing fees are.

TOURIST/BUSINESS: For single entry visas are:

- \$100 for not less than six business days processing;
- \$150 for not less than three business day processing;
- \$200 for next business day processing or two business day processing;
- \$300 for same day processing;

TOURISM/BUSINESS: For double entry visas are:

- \$100 for not less than six business days processing;
- \$200 for not less than three business day processing;
- \$250 for next business day processing or two business day processing;
- \$350 for same day processing;

BUSINESS: For multiple entry visas are:

- \$100 for not less than six business days processing;
- \$300 for not less than three business day processing;
- \$350 for next business day processing or two business day processing;
- \$450 for same day processing;

Visa processing fee is not refundable.

Note:

The Russian Consulate can do next or same day processing only if the volume of work technically permits.

Visa processing starts only after they have collected all necessary documents.

Please, note that drop off day is not counted as a business day!

If you apply for a visa valid for more than 3 months you must submit HIV Test (AIDS) Certificate.

Any visa applicant may be interviewed by a consular officer if necessary.

When you receive your visa please check it for mistakes (passport number, date of birth, validity) and, if necessary, return it to the Consulate for corrections.

The Consulate will not be responsible for any mistakes in the visas, which were not brought to their attention prior to your departure from the USA.

Please, note that visas cannot be changed or extended. If your travel plans changed after the visa issuance you have to reapply for a new visa.

Non U.S. citizens should contact **IAG** to see if a visa is required.

If you need one of the above types of visas, another type of visa, or if you are not sure which type of visa (e.g. work, study, adoption, immigration, or stays longer than stipulated in the entry requirements) best applies to you, please contact **IAG** at (202) 349-1454 for further consultation and details or fill out the Customer Order Form, sign the Letter of Authorization and send these along with all required documents to:

IAG – Visas Department
Inter-American Group, Inc.
1700 Pennsylvania Avenue, N.W. Suite 400 –
Washington D.C. 20006